# Form A: Main application form

All fields must be completed. Guidelines for filling in the application form can be found [her](https://lbst.dk/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113)e.

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| **Project** | | | | | | | | | | | |
| **A1.** **Project type and contents:** | | | Project type:  Type 1: Project with research content and business plan  Type 2: Project with research content focusing on the common goods of organic farming without a business plan  Activities in addition to research:  Development  Demonstration | | | | | | | | |
| **A2.** **Do you apply for earmarked funding?** | | | *This application round is strictly for projects under Organic RDD 8.* | | | | | | | | |
| **A3.** **Project title and acronym:**  (max. 2 lines) | | |  | | | | | | | | |
| **A4a.** **Brief project description:**  (max 1,500 characters in English) | | |  | | | | | | | | |
| **A4b.** **Brief project description:**  (max 1,500 characters in Danish) | | |  | | | | | | | | |
| **Applicant** | | |  | | | | | | | | |
| **A5. Name of main applicant/coordinating company or institution:** | | |  | | | | | | | | |
| **A6. Municipality:** | | |  | | | | | | | | |
| **A7. CVR number:** | | |  | | | | | | | | |
| **A8. P number:** | | |  | | | | | | | | |
| **A9. Address:** | | |  | | | | | | | | |
| **A10. Project manager’s name and title:** | | |  | | | | | | | | |
| **A11. Project manager’s telephone and e-mail address:** | | |  | | | | | | | | |
| **A12-1. Total amount applied for in DKK:** | | |  | | | | | | | | |
| **A12-2. Total budget amount in DKK:** | | |  | | | | | | | | |
| **A13. Have you applied for funding in relation to this project via other state, regional and/or EU schemes (including GUDP)?** | | | Yes – Scheme and file number:       Year:        No | | | | | | | | |
| **A14.** **Starting date:** | | |  | | | **A15.** **End date:** | | | | |  |
| **Applicant’s confirmation** | | | | | | | | | | | |
| **A16. Applicant’s confirmation:**  If your company or institution is the only project participant, then the main application form must be signed by the company’s or institution’s financial controller. Regarding cooperation projects, the application form must be signed by the main applicant’s financial controller or the project manager.  The applicant is under the obligation to inform the GUDP-secretariat immediately in case of significant changes to the information submitted; thus including additional funding granted for the entire project or parts of the project by other parties, of which the applicant had no knowledge at the time when the application was submitted.  The applicant confirms with his or her signature that all data and information provided in the application material are correct, and that all indicated green and financial effects are estimated realistically and in the best possible way.  The applicant confirms with his or her signature that the applicant has been informed that Grants under the GUDP scheme are granted pursuant to the GUDP Act and the GUDP Regulation, as well as chapters I and II of ABER, including articles 21 and 31, as well as chapters I and II of GBER, including articles 25, 27 and 30.  It is also a prerequisite for obtaining grants under the GUDP scheme:   1. That the applicant is not affected by crisis as defined in article 2, No. 14 in Regulation No. 702/2014 and article 2, No. 18 of Regulation No. 651/2014, and 2. That the applicant has complied with any repayment orders issued by the European Commission in relation to one or more decisions in which state aid granted by the Danish authorities has been found to be against the law and incompatible with the internal market, and 3. That the applicant at any time immediately informs the GUDP secretariat thereof, in case the grant recipient receives public funding for the same costs from other sources, including payments received under other national or EU initiatives.   Please notice that some of the information provided may be published on the Internet, cf. the call section ‘Procedure for the processing of applications’. | | | | | | | | | | | |
| **Date:** | **Signer name/stamp:** | | | | | | **Signature:** | | | | |
| **Project type and company size** | | | | | | | | | | | |
| **A17.** **Project type:** | | | Individual/sole participant project  Collaboration project | | | | | | | | |
| **A18.** **Company size:** | | | Small company  Medium-sized company  Large company  Public institution | | | | | | | | |
| **Key staff** | | | | | | | | | | | |
| **A19-1. List of project key staff from the participating companies/institutions as well as their expected engagement in the project. CVs for key personal (max. 1 page per person, for the project coordinator max 2 pages) must be included as appendix:**  Additional staff can be added in the last row of the table if needed. | | | | | | | | | | | |
| Name: | | Position: | | | Number of hours: | | | | Institution/company: | | |
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| **A19-2. List of companies providing external assistance:**  Provide name of company and number of hours as well as a description of what the external assistance will consist of and why it is necessary. | | | | | | | | | | | |
| Company: | | Number of hours: | | | Description of external assistance: (max. 1,000 characters) | | | | | | |
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| **Applications with research contents (all applications under Organic RDD 8)** | | | | | | | | | | | |
| **A20.** **Scientific evaluation:** | | | | Form E must be completed. | | | | | | | |
| **Detailed project description** | | | | | | | | | | | |
| **A21-1. Project background, purpose and work packages:** (max. 10,000 characters) | | | | | | | | | | | |
| **A21-2. ICROFS’ focus areas:**  Indicate which (one or more) of the 6 strategic focus areas the project will address directly.  Circular bio-economy  Climate and environment  Biodiversity  Health and welfare  The organic consumer of the future  Organic farming – for a living | | | | | | | | | | | |
| **A 21-3. The organic principles and regulations:**  Describe short how the project is compatible with the organic principles and regulations. To the extent that this is not the case, it must be justified, and it must be stated how the project’s results will be disseminated and used: (max. 1,500 characters) | | | | | | | | | | | |
| **A22. Novelty value of the project:** (max. 2,000 characters) | | | | | | | | | | | |
| **A23. Specific project impact within green sustainability:** (max 3,000 characters excl. the impact form)  The specific green impact of the project must be indicated in one or both of the impact forms below. See guidelines for the current call on GUDP´s [website](https://lbst.dk/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113).  If the project has several effects, only quantify the primary effect. Primary effects must be quantified in the table and described in text. Other effects must only be described in text. However, if the project has a holistic approach with several equivalent effects, these can all be quantified.   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Impact form 1 – Green sustainability | | | | | | | | | Parameter |  | **Impact**  **(indicate unit)** | **Dissemination (indicate unit)** | **Total impact (impact x dissemination)** | **Expected year of achievement** | **Source reference** | | Limited impact on the environment from nutrients (N and P), pesticides and greenhouse gases | **Nitrogen (N)** |  |  |  |  |  | | **Phosphorus (P)** |  |  |  |  |  | | **Pesticides**  **(Frequency of treatments/ha)** |  |  |  |  |  | | **Greenhouse gases (CO2-eq.)** |  |  |  |  |  |  |  |  | | --- | --- | | Impact form 2 – Green sustainability | | | Parameter | **Short description (max. 240 characters)** | | Credibility in relation to the organic principles |  | | The contribution of organic agriculture to public goods |  | | Resilient systems |  | | | | | | | | | | | | |
| **A24. Specific project impact within financial sustainability (not to be completed for project type 2):** (max. 3,000 excl. impact form)  The specific impact of the project must be indicated and described in text and indicated in one or both of the impact forms related to financial sustainability. See guidelines on GUDP’s [website](https://lbst.dk/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113).   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Impact Form – Project Proceeds | | | | | | | Project participant | **Proceeds in DKK (earnings minus expenses)** | | | | | | **Year 1**  **after project completion** | **Year 2**  **after project completion** | **Year 3**  **after project completion** | **Total** | **Source reference** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | TOTAL PROCEEDS |  |  |  |  |  |   \* It must be stated in the supplementary text how the proceeds are generated for the individual participants in the table, including a description of what is expected to be sold, how many units (the expected dissemination) and at which net earnings. It must be clear how the proceeds are calculated, and the figures in the table must appear in the supplementary text with an explanation. Proceeds include only financial impact for the project partners.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Impact Form – Further financial impact of the project | | | | | | | Further financial impact for | **Impact**  **(indicate unit)** | **Dissemination**  **(indicate unit)** | **Total impact**  **(impact x dissemination)** | **Implementation expected**  **year** | **Source reference** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   \* Further financial impact is the potential of the project obtained by disseminating the project's results in the sector measured in DKK. Further financial impact includes socio-economic effects. Further financial impact must not include effects that lie within the project participant group. | | | | | | | | | | | |
| **A25. Technical risk analysis:** (max. 2,500 characters) | | | | | | | | | | | |
| **A26. Project organization and management:** (max. 2,500 characters)  The project manager’s as well as the participants’ competences used to accomplish the project (max. 5 lines per participant). | | | | | | | | | | | |
| **A27. Project coherence with other previous and ongoing projects:** (max. 2,500 characters) | | | | | | | | | | | |
| **A28. Communication plan and deliverables:** (max. 2,500 characters) | | | | | | | | | | | |
| **Business plan** | | | | | | | | | | | |
| NB! Business plan should not be completed by type 2 projects.  **Form G (Business Model Canvas):** Form G is not mandatory but can be filled in if the project would like to state further clarification of the business plan | | | | | | | | | | | |
| **A29. Indicate which participant(s) the business plan relates to:** | | | | | | | |  | | | |
| **A30. Indicate the project output:** | | | | | | | |  | | | |
| **A31. Description of output and how it contributes with value:** (max. 3,500 characters) | | | | | | | | | | | |
| **A32. Competitors:** (max. 2,500 characters) | | | | | | | | | | | |
| **A33. Market potential:** (max. 2,500 characters) | | | | | | | | | | | |
| **A.34. Customers and marketing:** (max. 2,500 characters) | | | | | | | | | | | |
| **A.35. Business risk analysis:** (max 2,500 characters) | | | | | | | | | | | |
| **Suggestions for external reviewers** | | | | | | | | | | | |
| **A36. Suggestions for external scientific experts:**  Make suggestions for external scientific experts (at least 2) that are to assess the scientific quality of the project (Form E and Form B). The external experts must work / have worked with organic production. The external experts must not be employed at Danish institutions. | | | | | | | | | | | |
| **Name:** | | | | **Affiliated institution:** | | | | | | **E-mail:** | |
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| **General Data Protection Regulations** | | | | | | | | | | | |
| **A37. Publishing personal data on the Internet:**  Please note that parts of the provided information may be published via the Internet, as it also appears from the Call section on ‘Procedures for considering applications.’  For information on the GUDP-secretariat’s processing of personal data, contact information for the data controllers, the possibility of requests for access to or rectification of personal data etc. please see the invitation of applications for GUDP, the final chapter ‘Processing of personal data’. | | | | | | | | | | | |
| **Checklist** | | | | | | | | | | | |
| **A38. Checklist before you send the application material:**  Form A – Main application form completed and signed by the project manager.  Form B – Budget, Gantt chart, and lists of milestones and deliverables completed.  Form C – Participant forms for all project participants incl. the main applicant/project manager completed and signed. The form must be signed by the company’s financial controller.  Form D – Additional business plans if a project has more than one.  Form E – Project description for scientific evaluation completed. Include relevant CV’s  Form G – Business Model Canvas for each business plan (*not* mandatory).  Up to 4 pages enclosures  CVs for all relevant project key staff (indicated in A19.1) must be attached as enclosures; max. 1 page per key person and max. 2 pages for the project manager.  All relevant application forms, CVs and enclosures must be in a single pdf-file, except for Form B and Form E (which also includes CVs of the participants that take part in the research part), which must be attached as separate files (1 spreadsheet and 1 Pdf-file). The total pdf-file should be submitted in a non-scanned version without signatures as well as a scanned version with all signatures. Therefore, please attach the following:  Pdf-file: Non-scanned version without signatures  Pdf-file: Scanned version with all signatures  Excel spreadsheet (Form B): non-scanned version with budget form, Gantt chart, and lists of milestones and deliverables  Pdf-file: Form E including relevant CV’s.  Optional word-file (Form G): non-scanned version with completed *Business Model* *Canvas*  The application is to be sent via e-mail to the GUDP-secretariat at [gudp@lbst.dk](mailto:gudp@lbst.dk). Write the name of the project in the subject field. | | | | | | | | | | | |